



**Sunday 17<sup>th</sup> May 2020, 10am – 4pm,  
Farnham Maltings, Application Form**

Name of Organisation		Name of Contact	
Email Address		Contact Number	
Business Address		Web Address	
Pitch required	Single/ Double (Double the cost for a double pitch)		
Class or Workshop	Would you like to offer classes or workshops? Please circle		
Nature of business and product/service you're providing			
We will be giving each entrant a goodie bag to take home. Would you like to include any promotional material, voucher or a gift to take away?	Please give some details on what this might be?		
Do you need to hire a table?	Yes/ No		
Any additional requests or information			
Do you want to be featured on the Farnham Wellness Festival website?	If yes, please send us a jpeg image of your logo to <a href="mailto:info@farnhamwellnessfestival.co.uk">info@farnhamwellnessfestival.co.uk</a> with a description of what your business has to offer		

Payment can be made by BACS to Farnham Chiropractic Wellness

Account Number: 59171618                      Sort Code: 60-08-15

Or by cheque to be made payable to Farnham Chiropractic Wellness and returned to Jenna Goode, Farnham Wellness Festival, 1a Victoria Road, Farnham, Surrey, GU9 7RB.

Please return completed form to 'info@farnhamwellnessfestival.co.uk' or post to the above address.

I understand that my booking is not confirmed until I have paid the fee of £60 to Farnham Chiropractic Wellness. I understand that this is non-returnable unless the event is cancelled and adhere to the Terms and Conditions of the event.

Name:.....

Signed:..... Date:.....

## Terms and Conditions

1. Exhibitors must not sub-let their stand. Any sharing of stands must be clear when applying and prior consent must be sought from the organiser.
2. Farnham Chiropractic Wellness and Farnham Maltings reserves the right to refuse any aspect of an exhibition stand, which involves the damage of the fabric and structure of the building. Exhibitors will be liable for any damage caused to the venue.
3. In the case where an exhibitor's range of work falls into more than one category, then the organiser reserves the right to specify that only one part of the range is eligible.
4. The organiser accepts no liability for loss or damage to the exhibitor's stock/work neither during the festival nor during set up or dismantling.
5. Insurance is the responsibility of the exhibitor and they are expected to have insurance cover for all eventualities, including Public Liability Insurance. Farnham Maltings Association Ltd and Farnham Chiropractic Wellness cannot accept responsibility for any loss by, or damage to, or consequential loss by or damage to you or your employee(s) which occurs as a direct result of the event. The exhibitors are responsible for all loss or damage to persons or property which occurs as a direct result of their area and agrees to indemnify the Maltings and Farnham Chiropractic Wellness against any claims, demands, which may arise.
6. Exhibitors withdrawing from Farnham Wellness Festival after accepting an exhibitor space are liable to pay up to 50% of their stand fee. Exhibitors who cancel their stand after 17<sup>th</sup> April, 2020 (within 30 days of event taking place) are liable to pay the full amount.
7. The acceptance form and the image to be used for print and online promotion must be received by Friday 31<sup>st</sup> January 2020. Full payment for the stand must be received by Friday 31<sup>st</sup> January 2020. Any part payment can *only* be made if negotiated and agreed with the organiser prior to acceptance of the space.
8. Farnham Chiropractic Wellness reserves the right to withdraw any offer of space from the exhibitor because of any monies owed.
9. Farnham Chiropractic Wellness and Farnham Maltings does not accept liability for any failure to provide the contracted services for reasons which are due to circumstances beyond its control, including (but not limited to) force majeure, failure of gas, electricity or water supply, delays to the postal services, industrial action, failure of plant or equipment, which may cause the premises to be temporarily closed or the event interrupted or cancelled. The organisers shall have no liability to exhibitors for the refund of stand fees or loss of income resulting from such cancellation.
10. All exhibitors should give full co-operation to the publicity of the event, in attempting to achieve the best coverage and promotion of the event possible.
11. No naked flames are permitted within the building. This constitutes part of the premises license.
12. All exhibitors must adhere to fire evacuation procedures outlined by venue staff. Fire exits, evacuation routes and equipment must be kept clear at all times.
13. No person other than a duly authorised representative of the Maltings shall extinguish the lights or otherwise interfere with the lighting.
14. Exhibitors must familiarise themselves with current fire and emergency procedures and any relevant policies.
15. The Central Courtyard is to be used for unloading and collection only and the fire exits are not to be blocked under any circumstances.
16. The exhibitor shall notify a representative of Farnham Maltings immediately of any accident or injury which has taken place at their event.